The Ohio State University

For use with Facility Online Manager (FOM)

EXTERNAL USERS
Sponsored Guest Request Information
FOM Profile and Account Information

PLEASE TYPE ALL THE INFORMATION
(If it is handwritten, you will be asked to re-submit the typed information.)

Email the completed Form back to Kris Fox (fox.1105@osu.edu) or Ciara Donovan (donovan.272@osu.edu)

First Name		Required
Last Name		Required
Email Address		Required
Phone Number		Required
University / Company		Required
Department / Unit		Required
Street Address 1		Required
Street Address 2		Required
City		Required
State		Required
Zip		Required
Brief Research Description Name		Required
Fiscal Contact:		
First Name		Required
Last Name		Required
Email Address		Required
Phone Number		Required

Once your profile and account are set up in FOM, Ciara Donovan or Kris Fox

OFFICE USE ONLY		
New OSU Name. #		
Primary Sponsor		
Alternate Sponsor		
Access Expiration Date (> 365 days)		
Date Created		

(02/19/21)